

Application for Funding for Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

The Polk County Early Childhood Iowa Board invests in programs within Polk County serving families with children, prenatal through age five, which meet the board vision and mission:

Vision

Every child will be healthy and successful.

Mission

The Polk County Early Childhood Iowa Board's mission is to work with community partners to make investments in programs to achieve long-term positive results for young children.

Thank you for your organization's interest in applying for funding for your program. If you have any questions regarding this application or Polk County Early Childhood Iowa, please contact:

Barb Bremner, Executive Director, barb.bremner@unitedwaydm.org

Deadline for Application is Monday, February 28th at 5 p.m.

Upon completion of application, please email to barb.bremner@unitedwaydm.org

To complete application, please type directly into the form. Remember to SAVE.

Organization/Agency: Click here to enter text.

Program: Click here to enter text.

Organization Address: Click here to enter text.

Organization Phone: Click here to enter text.

Organization Website: Click here to enter text.

EIN of Organization: Click here to enter text.

Contact Person for Application: Click here to enter text.

Contact Email: Click here to enter text.

Contact Phone: Click here to enter text.

Amount of Funding Requested for July 1, 2022 – June 30, 2023: Click here to enter text.

Section 1: Intended Use of Funds (Questions 1-7)

1. Organization description. Include how long organization has been in operation. Include mission statement. (200 words or less)

Click here to enter text.

2. Describe the project you are requesting funds for. (200 words or less)

Click here to enter text.

3. How will this project prepare children for success as they enter kindergarten or increase the quality and availability of early learning environments? (200 words or less)

Click here to enter text.

4. If this is a new project describe the goals, timeline and plans for sustainability. If this is an existing project describe the project history and outcomes to date. (200 words or less)

Click here to enter text.

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5. Describe what the requested funds will be used for. (200 words or less)

Click here to enter text.

6. Provide a timeline for the project and for expenditure of the funds January-June 2022. (200 words or less)

Click here to enter text.

7. Explain how low-income children will be served and provide the demographic information of the population served. Include numbers served. (200 words or less)

Click here to enter text.

Part 2. Revenue

Provide all sources of revenue for program for current FY22 (contracted) and upcoming fiscal year FY23 (anticipated). Double click in the \$0.00 fields to enter amounts.

Revenue Source	Amount FY22 (July 1, 2021-June 30, 2022) Contracted	Amount FY23 (July 1, 2022-June 30, 2023) Requested/Anticipated
Polk County Early Childhood Iowa	\$0.00	\$0.00
Federal Grants	\$0.00	\$0.00
State Grants	\$0.00	\$0.00
County Grants	\$0.00	\$0.00
City Grants	\$0.00	\$0.00
Program Fees	\$0.00	\$0.00
Contributions	\$0.00	\$0.00
Other	\$0.00	\$0.00
TOTAL REVENUE	\$0.00	\$0.00

Section 2: Budget and Financial Information

1. Identify specific expenditures Polk County ECI funds will be used for. Enter information in box below. Be concise and specific. The information provided will be used in the FY23 contract to indicate allowable expenses. (Examples: *salary for .5 FTE; instructional materials to be used in classroom; training fees to attend professional development; client transportation.*)

Click here to enter text.

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2. Report all anticipated expenditures required to run the program for the upcoming fiscal year. Provide a brief description for each expense category. Type directly into the grey text fields. Identify the program expenditures that will be paid for with Polk County Early Childhood Iowa funds.

FY23 Anticipated Budget Expenditures

Expense Category	Amount	Expense Description (Justification-Narrative)
Salaries	\$0.00	
Personnel Benefits	\$0.00	
Travel	\$0.00	
Supplies and Operating Expense	\$0.00	
Contracted Services	\$0.00	
Equipment	\$0.00	
Professional Development/ Training	\$0.00	
Other	\$0.00	
Administrative Cost *	\$0.00	
TOTAL	\$0.00	

Information to guide completion of the budget expense description:

Salaries

Identify anyone to be paid from this grant. Give title of individual, the annual salary, the percent of time he/she will devote to this program and the amount requested. Include staff time that will be devoted to providing supervision/consultation for direct service staff, as well as staff providing administrative services. (Examples: Title – Case Manager, Salary – \$30,000, % of Time – 100 %, Request – \$30,000; Title – Supervisor, Salary - \$40,000, % of Time – 5%, Request – \$2,000)

Personnel Benefits

List any personnel benefits that are associated with the salary section. These could include Social Security, Workman’s Compensation, Unemployment Compensation, and/or Health Insurance.

Travel

Itemize all in-state travel related to providing related activities. Grant funds may not be used for out-of-state travel unless pre-approved by staff or board.

Supplies and Operating Expenses

Operating expenses must be listed separately, such as rent, telephone, office machine rental, etc. Expendable office supplies may be shown as a total (paper, pencils, pens, staples, etc.)

Contract Services

State name, address, hourly or daily rate for all individual contract or consultant services. For contracts with other agencies, state what type of service will be provided and total cost.

Equipment

Itemize each item to be purchased, including the description and cost. (Example: Cell phone, \$25/mo. x 12 months x 2 staff = \$600)

Professional Development/Training

Includes training, seminars, conferences, and school. Indicate the number of personnel, the amount of tuition/fee, and the name provider, organization or school.

Other

Include any proposed costs that do not fit within any of the above listed categories. Other costs might include items such as audit fees or individual flexible funding for program participants.

Administrative Costs

Indirect costs of no more than 15% may be an allowable expense if the applicant provides documentation from a recognized federal agency that identifies an indirect cost rate approved by a federal agency for the applicant. Attach documentation to the application. Applicants without such an approved indirect cost rate may charge no more than 5% administrative fees.