

POLK COUNTY EARLY CHILDHOOD IOWA BOARD MEETING
United Way of Central Iowa – Leadership Room
Des Moines, Iowa
December 19, 2012

Voting Members Present: Dave Arens, Dave Discher, Cindy Elsbernd, Misty Hansen, Kari Lebeda Townsend, Ka'Meka Lowery, Natali Justiniano Pahl, Judy McCoy Davis, David Stout, Chaney Yeast

Voting Members Absent: Mary Gesiriech, Terry Harrman, Claudia Hawkins, Becky Miles-Polka, Joyce Pingle, Kittie Weston-Knauer

Ex-Officio Members Present: None

Ex-Officio Members Absent: Donald Doudna, Brook Rosenberg

Guests Present: None

Staff Present: Kate Bennett, Linda Dahlman, Vanessa Sedrel

Judy McCoy Davis welcomed everyone to the Polk County Early Childhood Iowa Board meeting at 11:37 a.m. Quorum was met at this time.

Approval of October 2012 Minutes:

A motion to approve the October 2012 minutes was made by Dave Arens and seconded by Ka'Meka Lowery. THE MOTION CARRIED UNANIMOUSLY.

Approval of November 2012 Minutes:

A motion to approve the November 2012 minutes was made by Chaney Yeast and seconded by Natali Justiniano Pahl. THE MOTION CARRIED UNANIMOUSLY.

Monthly Financial Statements:

Linda Dahlman, with United Way of Central Iowa, presented the November 2012 financials. These statements presented an accrual presentation of the financial transactions which took place during the first five months of fiscal year 2013.

Early Childhood

- Year to Date receipts totaled \$501,535.50 at November 30, 2012. This amount represents 50% of the annual funding. Annual funding for the early childhood area is \$1,003,071.

- At this point in the fiscal year the early childhood initiative has expended \$253,676.97.
- These expenditures are approximately 25% of the fiscal year 2013 budgeted expenditures.
- Carry Forward on TANF funds of \$6,067.15 has been reclassified to the Quality Capacity Funds line and will be expended later in the fiscal year.

School Ready

- Year to Date Receipts totaled \$1,326,449.00 At November 30, 2012. This amount represents 50% of the annual funding. Annual funding for the school ready area is \$2,652,898.
- During the first five months of this fiscal year the school ready initiative has expended \$805,428.10.
- These expenditures are approximately 28.14% of the fiscal year 2013 budgeted expenditures.
- Carry forward dollars for the current fiscal year was \$209,250.46. Per the report, these dollars have been strategically budgeted in each of the school ready areas. These carry forward dollars will be expended later in the fiscal year.

The United Way of Central Iowa's audit is complete including the A-133 audit requirement for Early Childhood Iowa. There were no issues found during the annual audit. A copy of the report was provided for board members.

Approval of Monthly Financial Statements:

A motion to approve the November 2012 financials was made by Dave Arens and seconded by Cindy Elsbernd. THE MOTION CARRIED UNANIMOUSLY.

PCECI Director New Hire and Compensation Discussion:

Judy McCoy Davis, Dave Arens, Dave Discher, and Mary Gesiriech served as a committee to fill the Executive Director's position. Judy reported they had over 95 applications. Those 95 applications were narrowed down to about twenty for closer review. Six applicants were called in for interviews. It was announced that it was not an easy decision, as all six interview applicants offered a unique skill to the table and all would have done a good job. Dave Discher reiterated that it was not an easy decision.

Judy provided a copy of Barb Bremner's resume, as she was the committee's choice to fill the Executive Director position. Judy announced Barb has accepted the position with an annual salary of \$65,000 with the expectation of a \$3,000 increase in annual salary after a six month performance evaluation. She is expected to start on January 2, 2013.

A motion to approve Barb Bremner as Executive Director with an annual salary of \$65,000 with intent to increase to \$68,000 after a six month performance evaluation was made by Dave Arens and seconded by Cindy Elsbernd. THE MOTION CARRIED UNANIMOUSLY.

Outgoing PCECI Director Compensation Discussion:

Judy reminded the board of Kate's compensation reimbursement that was discussed at the previous meeting. Kate had her review in July, however her salary was never adjusted. After talking with United Way as the fiscal agent, Judy suggested a 4% increase. This would amount to a reimbursement of \$1,110 for the five months of back pay. A motion to approve the 4% increase of Kate Bennett's salary was made by Chaney Yeast and seconded by Dave Stout. THE MOTION CARRIED UNANIMOUSLY.

Legislative Meetings:

Kate summarized recent legislative activity with PCECI and United Way.

- PCECI partnered with 4RKIds ECI for an Appreciation Reception. This was held on December 6th at Summerset Winery in Indianola. There were 60 people in attendance, including 4 legislators. Three of those legislators were from Polk County, the other from Adair and Dallas counties.
- United Way hosted a legislative breakfast on December 12th. There was a great attendance, including over twelve legislators from Polk County.

With the interest that was shown during these events, Judy views the need to have PCECI Board members participate in smaller legislative meetings. Judy passed around a sign-up sheet for members to sign up by legislators in their district, or would feel comfortable attending one of these meetings with. Judy reiterated the importance of making sure legislators know the importance of a focus to Early Childhood. These meetings will be scheduled in the upcoming month.

New Business:

None reported

Old Business:

- Election of Board Members: A current PCECI roster will be sent out to board members to inform them on where the board will stand for 2013. According to the Bylaws, we are required to have between 15 and 20 members. With the new year approaching, there will be at least six openings. Judy asked board members to think of individuals who would be good candidates for those openings. The required Health position will also need to be filled.

Public Comment:

None reported

Adjourn:

The meeting adjourned at 12:15pm

JMD:vs (12/21/12)