



POLK COUNTY EARLY CHILDHOOD IOWA BOARD MEETING
United Way of Central Iowa – Conference Room F
Des Moines, Iowa
April 25, 2018

Voting Members Present: Matt Knoll, Ahmed Agyeman, Sam Carrell, Bryan Huggins, Judy McCoy Davis, Marianka Pille, Jana Shepherd, Georgia Sheriff; Nick Dial and Jem Gong-Browne participated via teleconference; Marvin DeJear and Craig Sieverding arrived at 11:47 a.m., Josh Mandelbaum arrived at 12:15 p.m.

Voting Members Absent: Cindy Elsbernd, Rocio Hermosillo, Emily Westergaard, Mee Yang-Lee

Ex-Officio Members Present: Dave Arens

Ex-Officio Members Absent: Terry Harrmann, Brook Rosenberg

Staff Present: Barb Bremner, Jody Kanne

Guests Present: Leann Andre, Child Care Consultant Coordinator, Child Care Resource and Referral; Kay Tannant, Healthy Start Intake Manager, Visiting Nurse Services of Iowa; Darby Taylor, VP of Community Health Services, Visiting Nurse Services of Iowa; Tray Wade, President and CEO, Visiting Nurse Services of Iowa; Stacey Walter, Early Child Care Coordinator for ECQuIP, Iowa Association for the Education of Young Children

Welcome and Introductions

Board Chair Matt Knoll welcomed board members and guests to the Polk County Early Childhood Iowa Board meeting at 11:35 a.m. Quorum was met at this time. Introductions were made.

Approval March Minutes

The March 28, 2108 minutes were presented. There were no additional comments or corrections.

A motion to approve the minutes was made by Judy McCoy Davis and seconded by Georgia Sheriff. THE MOTION CARRIED UNANIMOUSLY.

Monthly Financial Statements

Bremner presented the financial statements for March 2018. Statements are a cash presentation of financial transactions which took place through March 31st of fiscal year 2018.

School Ready

- FY18 Polk County ECI School Ready funding is \$2,647,000.
- Carry Forward funds total \$68,842. These were budgeted to the Healthy Start & Empowerment contract line and were fully expended in September.
- Total funds for the School Ready Budget equal \$2,715,842.14.

- Year-to-date receipts total \$1,985,250. Third quarter payment was received in January.
- Additional receipts of \$8,840.17 interest.
- At end of March School Ready funds of \$1,262,289.73 had been expended.
- Expenditures are 54% of total School Ready funds. Last year at end of March 2017, 56% of funds had been expended.

Early Childhood

- FY18 Polk County ECI Early Childhood funding is \$1,099,883.
- Carry Forward funds total \$124,973. These were budgeted to IAEYC ECQUIP and CCRR Consultants contract lines and were expended by end of February.
- Total funds for Early Childhood Budget equal \$1,224,856.00.
- Year-to-date receipts total \$824,912.25. Third quarter payment was received in January.
- Additional total receipts of \$4,600.15 interest.
- At end of March Early Childhood funds of \$620,396.03 had been expended. Spending is approximately 49% of total Early Childhood funds. Last year at end of March 2017, 51% of funds had been expended.

A motion to approve the March 2018 financials was made Ahmed Agyeman and seconded by Sam Carrell. THE MOTION CARRIED UNANIMOUSLY.

Governance Document Review Committee (Policy 2.15)

Knoll asked for volunteers for the Governance Document Review Committee to conduct the annual review of Policies and Procedures and Bylaws. Sam Carrell, Marianka Pille, and Georgia Sheriff volunteered. Bremner reported there should not be extensive changes required because of work done by board in previous years. The committee will present any proposed changes at the May meeting, and members will vote on these at the June meeting.

Marvin DeJear and Craig Sieverding arrived at 11:47 a.m.

Executive Director Compensation Committee (Policy 3.6)

Knoll asked for volunteers to join him on the Executive Director Compensation Committee. Bryan Huggins and Craig Sieverding volunteered. Knoll will send out a survey to gather board feedback on Bremner's job performance as Executive Director. The committee will analyze survey feedback and provide summary data and recommendations for compensation at the May meeting. Members will vote on final compensation at the June meeting.

Healthy Start & Empowerment, Visiting Nurse Services of Iowa

Visiting Nurse Services of Iowa staff Darby Taylor, VP of Community Health Services; Tray Wade, President and CEO; and Kay Tannant, Healthy Start Intake Manger presented on the Healthy Start & Empowerment program. Federal funds provide services to specific populations of pregnant women and children under the age of two in a nine zip-code area in Polk County. Polk County ECI funding allows VNS to expand services to children up to age six and to residents in all of Polk County. Taylor and Tannant provided an overview of the program's history, services, and demographics.

Josh Mandelbaum arrived at 12:15 p.m.

VNS Healthy Start & Empowerment program narrative and outcomes data and a scoring rubric were included in meeting materials. All members were asked to score Healthy Start & Empowerment along with their other assigned programs. All scoring sheets are due to Bremner by Tuesday, May 1st.

Bremner will schedule meetings for the week of May 7th with the school ready committee and the early childhood committee to review final program results and draft FY19 budget numbers for both grants.

The Department of Management provided “very draft numbers” based on a status quo funding post de-appropriation SFY18. Polk County ECI is estimated to experience a total budget reduction of \$2,981 or .08%. Early Childhood funding is estimated to be reduced approximately \$90,000, while School Ready is estimated to increase of approximately \$87,000.

School Ready Statewide \$20,929,366 (FY18 \$20,983,169)

Formula: (45% 0-5 pop @185 FPL; 35% total 0-5 pop; 20% base/county)

Early Childhood Statewide \$5,790,000 (FY18 \$5,800,000)

Formula: 60% 0-5 population at 185%FPL; 35% 0-5 population; 5% base (by ECI Area)

PCECI	FY19	FY18	\$ change	% change
School Ready	\$2,733,744	\$2,647,000	\$86,744	3.3%
Early Childhood	\$1,010,158	\$1,099,883	-\$89,725	-8%
Total	\$3,743,902	\$3,746,883	-\$2,981	.08%

Community Indicators

Members reviewed data from: Child Care Resource and Referral for Iowa and Polk county of trends relating to child care; Polk County data from the United Ways of Iowa ALICE report (Asset Limited, Income Constrained, Employed) providing a household survival budget; and child data snapshot for Polk County compiled for Iowa Kids Count. These documents will be in folder on Goggle Drive for members to consult.

Dave Arens departed at 12:39 p.m.

Governance Committee Update

Knoll reported Cindy Elsbernd and Judy McCoy Davis complete their second terms June 30, 2018. Partial terms positions are available through the resignations of JoEllen Spriggs-Dixon and Shane Schulte. Current member Rocio Heramosillo will not be renewing her membership. The result is the board has up to six spots to fill, two men and four women, to provide full board membership of 15-20 as stipulated in the Bylaws.

Members were asked to forward any potential members to Bremner or a Governance Committee member. DeJear asked for a board member description.

Board Self-Evaluation (Policy 2.12)

Knoll reported he will email the board self-evaluation to members. Results will be discussed at the May meeting.

Administrative Report

Bremner thanked members who were able to attend the program investment reviews in April. She attended the United Way investment meetings of co-funded agencies including the pilot centers, IAEYC programs, Smile Squad, United Way Book Buddy program, and VNS 1st Five.

Bremner reported Cindy Elsbernd's organization, Iowa Kidstrong, participated in Drake's Blue Mile race Tuesday night. Elsbernd leads the Well Kids Coalition, and Bremner attended a meeting of last week. This coalition focuses on the health and well-being of children prenatal to 18 years old in Central Iowa. The Well Kids Coalition has been instrumental in bringing the 5-2-1-0 campaign (5 fruits & vegetables, 2 hours of screen time, 1 hour of exercise and 0 sugary drinks per day) to Central Iowa child care centers and schools.

Old Business

None.

New Business

None.

Public Comment

None reported.

Adjourn

A motion to adjourn the meeting was made by Sam Carrell and seconded by Josh Mandelbaum. THE MOTION CARRIED UNANIMOUSLY. The meeting adjourned at 12:55 p.m.