

**POLK COUNTY EARLY CHILDHOOD IOWA BOARD MEETING**  
**United Way of Central Iowa – Leadership Room**  
**Des Moines, Iowa**  
**April 24, 2013**

**Voting Members Present:** Judy McCoy Davis, Marvin DeJear, Cindy Elsbernd, Claudia Hawkins, Terri Henkels, Matt Knoll, Natali Justiniano Pahl, Joyce Pingel, Shane Schulte, Tom Slater

**Voting Members Absent:** Misty Hansen, Terry Harrmann, Becky Miles-Polka, Georgia Sheriff, Chaney Yeast

**Ex-Officio Members Present:** Dave Discher

**Ex-Officio Members Absent:** Dave Arens, Donald Doudna, Brook Rosenberg

**Guests Present:** None

**Staff Present:** Barb Bremner, Linda Dahlman, Vanessa Sedrel

**Welcome & Introductions:**

Judy McCoy Davis welcomed everyone to the Polk County Early Childhood Iowa Board meeting at 11:35 a.m. Quorum was met at this time. Introductions were made around the table welcoming new members: Marvin DeJear, elected to the Board in February, and Terri Henkels, elected in January but attending her first meeting.

**Approval of February 2013 Minutes:**

*A motion to approve the February 2013 minutes was made by Tom Slater and seconded by Joyce Pingel. THE MOTION CARRIED UNANIMOUSLY.*

**Monthly Financial Statements:**

Linda Dahlman, United Way of Central Iowa, presented the February and March 2013 financials. These statements presented an accrual presentation of the financial transactions which took place during the first nine months of FY13.

**Early Childhood**

- Year to Date receipts totaled \$752,303.25 as of March 31, 2013. This amount represents 75% of the annual funding for FY13. Annual funding for the early childhood area is \$1,003,071. 4<sup>th</sup> Quarter payment should be made by the first of May.
- At this point in the fiscal year the early childhood initiative has expended \$636,276.72, including carry forward dollars.
- These expenditures are approximately 63.05% of the fiscal year 2013 budgeted expenditures.

### **School Ready**

- Year to Date Receipts totaled \$1,989,673.50 as of March 31, 2013. This amount represents 75% of the annual funding for FY13. Annual funding for the school ready area is \$2,652,898. 4<sup>th</sup> Quarter payment should be made by the first of May.
- During the first seven months of this fiscal year the school ready initiative has expended \$1,667,667.13.
- These expenditures are approximately 58.27% of the fiscal year 2013 budgeted expenditures.
- Carry forward dollar amount for the current fiscal year was \$209,250.46. Per the report, these dollars have been strategically budgeted in each of the school ready areas. These carry forward dollars will be expended later in the fiscal year.

### **Approval of February and March 2013 Financial Statements:**

*A motion to approve the February and March 2013 financials was made by Shane Schulte and seconded by Natali Justiniano Pahl. THE MOTION CARRIED UNANIMOUSLY.*

### **Community Programs Review Process, Review Teams, Program Materials:**

A folder was provided for each member containing the following:

- Schedule of Program Reviews – includes team assignments. An open invitation was extended to all members to participate in any meeting with programs.
- Review Process outline
- Conflict of Interest form – please complete and return to Vanessa or Barb
- Comments to share with PCECI Board
- Feedback on process
- Assigned program reports
- Program Assessment forms
- Example – VNS: CCNC

Barb Bremner walked through the process of assessing and scoring programs with board members. Each program received all assessment criteria before they submitted their narrative and data. Barb noted that the ECI performance measures are mandated by the state ECI. The performance measure identified by a target symbol is tied to UWCI strategies and goals and is not necessarily indicative of being a program's most important measure for PCECI or for the state ECI. Tom Slater pointed out the importance of being consistent in scoring across programs and for this reason to be aware when tiring while reading program materials. Claudia Hawkins also pointed out the need to be aware that program resources vary greatly and some programs have a grant writer on staff while other programs do not.

### **District Preschool Programs and Child Care Center Funding**

These two groups of programs are formula based and will not be reviewed. These formulas will be discussed at upcoming meetings. Barb and Judy are looking into funding history for better discussion.

### **Administrative Update**

Barb provided Administrative Updates from February 27<sup>th</sup> – March 27<sup>th</sup> as well as March 27<sup>th</sup> – April 24<sup>th</sup>.

- ECI Day on the Hill was a success. Rob Grunewald, Economist with Federal Reserve Bank of Minneapolis, was the featured speaker.
- In Federal news, President Obama released his national budget, which proposes spending billions on the early childcare initiative.

Barb provided a draft distributed by the state ECI of the estimated allocations in the Governor's Budget for FY14 (July 1, 2013 – June 30, 2014)

- School Ready funds allocated to PCECI are projected to be \$2,610,557, a drop of \$42,341 or -1.6% from FY13.
- Early Childhood funds allocated to PCECI are projected to be \$1,044,177, an increase of \$41,106 from FY13 because of a one-time re-distribution of funds.

**New Business:**

- Judy raised the need for periodic review and revision of PCECI By-Laws. She suggested the formation of a By-Laws Committee and asked members to volunteer to participate. Claudia Hawkins and Tom Slater volunteered to be available and participate in revisions.
- The State Early Childhood Stakeholders Alliance's limited ability to advocate at the legislature was discussed.
- Judy reminded everyone that a summer retreat or several information sessions are being planned for PCECI as board education.

**Old Business:**

Members were encouraged to take a *Board Member* binder if they didn't already have one.

**Public Comment:**

None reported.

**Adjourn:**

The meeting was adjourned at 12:58 p.m. The next meeting will be on Wednesday, May 29<sup>th</sup> at 8:00 a.m.