

POLK COUNTY EARLY CHILDHOOD IOWA BOARD MEETING
United Way of Central Iowa – Leadership Room
Des Moines, Iowa
February 25, 2015

Voting Members Present: Jem Gong-Browne, Cindy Elsbernd, Claudia Hawkins, Bryan Huggins, Kimberly Peterson, Craig Sieverding, Tom Slater, JoEllen Spriggs-Dixon; Judy McCoy Davis and Rocio Hermosillo were present via teleconference; Sam Carrell arrived at 8:10 a.m.

Voting Members Absent: Mike Bandstra, Marvin DeJear, Natali Justiniano Pahl, Matt Knoll, Kevin McCarthy, Joyce Pingel, Shane Schulte, Georgia Sheriff

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dave Arens, Dave Discher, Brook Rosenberg

Staff Present: Barb Bremner, Jody Kanne

Guests Present: Darby Taylor, Healthy Start Project Director and Cindy Winn, Home Visitation Manager, Des Moines Healthy Start Project Visiting Nurse Services of Iowa; E. J. Wallace, Save the Children Action Network

Welcome and Introductions

Board Vice Chair Claudia Hawkins welcomed board members and guests to the Polk County Early Childhood Iowa Board meeting at 8:05 a.m. Quorum was met at this time.

Approval January 2015 Minutes

The January 28, 2015 minutes were presented to the board. *A motion to approve the minutes was made by Tom Slater and seconded by Bryan Huggins. THE MOTION CARRIED UNANIMOUSLY.*

Monthly Financial Statements

Barb Bremner presented the financial statements. These statements are a cash presentation of financial transactions which took place through January of fiscal year 2015.

School Ready

- FY15 Polk County ECI School Ready funding is \$2,652,567.00.
- Year to date receipts as of end of January total \$1,989,425.25.
- Additional receipts of \$4,997.13 interest.
- At the end of January School Ready funds of \$1,182,000.91 had been expended.
- Spending is approximately 43% of total School Ready funds. Last year at this time 40% of funds had been expended.
- Carry Forward funds total \$100,752.07 and represent 4% of FY14 SR funds.
- At the end of January \$100,752.07 in Carry Forward funds had been expended.

Administrative expenses: Quality Improvement Director Support mileage expense of \$54.88 for November -January. Board Support line expenses of \$411.04 are for food for 1 board meeting (11.99) and office supplies for preparation of LOE materials (\$399.05).

Early Childhood

- FY15 Polk County ECI Early Childhood funding is \$1,083,691.00.
- Year to date receipts as of end of January total \$812,768.25.
- At the end of January Early Childhood funds of \$482,338.21 had been expended.

- Spending is approximately 40% of total Early Childhood funds. Last year at this time 37% of funds had been expended.
- Carry Forward funds total \$116,401.59 and represent 11% of FY14 EC funds.
- At the end of January \$97,657.36 in Carry Forward funds had been expended.

A motion to approve the January 2015 financials was made by Craig Sieverding and seconded by Jem Gong-Browne. THE MOTION CARRIED UNANIMOUSLY.

Healthy Start & Empowerment, Visiting Nurse Services of Iowa

Darby Taylor and Cindy Winn presented on behalf of Visiting Nurse Services of Iowa on the Healthy Start and Empowerment Program. This program receives School Ready Family Support funding and is the largest contract issued by the board: contract EC115-001 in amount of \$1,500,000 this fiscal year. Taylor and Winn walked the board through a slide presentation highlighting the program demographics and results.

Save the Children

E. J. Wallace, Save the Children Action Network, presented to the board on the background of the network.

Advocacy/Legislative Report

Bremner noted recent legislative activity is outlined in her Administrative Report. She will begin forwarding Sheila's legislative updates to members. Bremner reminded members ECI's Day on the Hill is March 5, 2015. Judy McCoy Davis stated this day is a chance to educate legislators and feels individual member time would be better spent meeting one on one with legislators. Members were asked to speak with Bremner before meeting with legislators to see how bills are progressing. Davis and Bremner will also be scheduling more planned meetings with legislators.

Levels of Excellence Site Visit

Polk County ECI's LOE site visit has been scheduled for March 10, 2015. ECI department staff is scheduled to meet with board members from 11:00 a.m. – 12:00 p.m. in the Leadership Room. Bremner encouraged all board members to participate if possible.

Contract Monitoring Update

Bremner reported she has meetings scheduled with two agencies up for contract reviews and will report results at the March meeting. Bremner reminded members annual program reviews will begin in April. Board members will work in groups to meet with individual programs for their review. Members were asked to forward any dates they are not available to Bremner as soon as possible.

Administrative Report

Bremner's February Administrative Report was presented to board members.

Old Business

None reported.

New Business

None reported.

Public Comment

None reported.

Adjourn

A motion to adjourn the meeting was made by Sam Carrell and seconded by Cindy Elsbernd. The meeting adjourned at 9:25 a.m. The next board meeting will be March 25th at 11:30 a.m.